

*Audit file*

4 February 1976

MEMORANDUM FOR: Inspector General

Don:

25X1A

1. As I have mentioned to you, we recently had a chat with [REDACTED] and his colleagues concerning their current audit of the Office of Training.

2. The specific reason for our get-together was to discuss four items they had identified for possible study on a programmatic basis. Those items were:

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- a. Career Training Program
- b. [REDACTED] and Operational Training
- c. Language Learning Center
- d. Component Conducted Training including External Training

3. We first discussed the timing coincidence of the current audit and the forthcoming Inspector General's survey of the Office of Training. Frank agreed to the sensible suggestion of melding into the Inspector General's survey the points we reached on the programmatic elements the Audit Staff has in mind. You and I have had later discussions on this point, and I understand you are in agreement and propose to supplement your IG survey team with one of Frank's people.

4. As it pertains to the four points raised by Frank, we agreed as follows:

- a. Component Conducted Training Including External Training

I believe it most worthwhile this be done. In reality it represents rather an Agency-wide functional survey, inasmuch as all four Directorates to a greater or lesser degree are involved in component conducted training.

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b. Language Training Center

We again agree with the identification of this element. I would hope your personnel commence studying this element from the point of generation of requirements for language learning and then follow through the learning process. It, again, represents, in a sense, an Agency-wide functional survey.

c. Career Training Program

I am in agreement with what is proposed, but I suggested to Frank the Career Training Program is really only symptomatic of the true problem. The true problem is the hiring capability, today and tomorrow, to bring aboard Career Trainees. Statistics dramatically show that the Career Training Program has presented much of the middle and above management level of the Agency today, and will eventually produce the almost complete senior leadership of tomorrow. I think the Program of Career Training has to be looked at in the most complete context.

d. ██████████ and Operational Training

Frank and I for reasons I will state, have agreed to drop this as an element at this time. ██████████ and I have been working jointly, together, for over a year to bring about a different concept in which operational training will take place. We are in agreement that the Office of Training should continue to furnish the structure, real estate, and training methodology to conduct operational training. On the other hand, the DDO should play a vital role and should have more senior representation detailed to the Office of Training to conduct the substance of the training and the evaluation of the trainees. We have made considerable progress in this mutual undertaking and our goal is being accomplished. We have worked hard to insure that our mutual troops understand this new approach and are not wed to the old ways of doing things. It could be counterproductive to the accomplishments to date to have an external zeroing-in on this matter at this time.

15/ Jack  
John F. Blake  
Deputy Director  
for  
Administration

Orig - IG  
1 - DDO

1 - C/Audit Staff